



2024 Recertification Checklist

Recertification Activity Accrual Period					Recertification Year
Your accrual period is the timeframe for completing your recertification activities. You will not be able to access or submit your online recertification application until January 1 of your recertification year; however, you may record activities in your CCI account at any time.					Finish recording activities in your CCI account, complete the online application, and submit payment.
Jan 1 of Year 1	Year 2	Year 3	Year 4	Dec 31 of Year 5	Recertify Jan 1 – Dec 31
2019	2020	2021	2022	2023	2024

If no action is taken, your credential will expire on January 1, 2025.

1 Check Your Eligibility

- ☐ Currently CNOR-certified
- ☐ Hold current, unrestricted RN license
- ☐ Presently working full- or part-time in perioperative nursing
- ☐ Have worked a minimum of 500 hours in perioperative nursing between January 1, 2019 – December 31, 2023

2 Validate Continued Competency

Choose from one of these methods:

- a) *Contact Hours* – earn 125 CE between January 1, 2019 – December 31, 2023. *This recertification option is only available to nurses who became CNOR-certified on or before 12/31/18, and last recertified prior to 2021.*
- b) *Points* – accrue 300 points between January 1, 2019 – December 31, 2023
 - All required points can be earned free of charge through the CCI store: www.cc-institute.org/free-points
 - **This is the only recertification option available to nurses who earned their CNOR certification on or after January 1, 2019.**

Please note: effective January 1, 2021, recertification by exam is no longer an option to validate continued competency.

3 Complete Recertification Application

- ☐ Between January 1 – December 31, 2024, log in to your CCI account to access the recertification application. You will not be able to submit your application before January 1, 2024, but you may record your activities at any time.



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4 Pay Recertification Fee at Time of Application

CNOR Fee Type	Standard Fee	Early Bird Discount
CNOR Recertification by CE or Points	\$425	\$385 (\$40 discount) January 1 - June 30, 2024
CNOR Extension Year	\$245	n/a
CNOR Emeritus Status (one-time fee)	\$175	n/a

5 Alternatives to Professional Development Activities

☐ **CNOR Extension Year**

Active CNOR certificants who do not complete their CE or points activities between January 1, 2019 – December 31, 2023, may choose to apply for a CNOR Extension Year. This allows the nurse to use points and CE earned between January 1, 2019 – December 31, 2024, to meet recertification requirements and apply for recertification in 2025. An application for CNOR Extension Year is required between January 1 – December 31, 2024.

☐ **Emeritus Status – Retire Your Credential**

Transferring out of the OR, retiring, or ineligible to recertify? Perioperative nurses may choose to preserve their CNOR credential by applying for Emeritus Status. The CNOR(E) credential recognizes the nurse's service and commitment to the perioperative profession. A one-time application for Emeritus Status is required between January 1 – December 31, 2024.

6 Begin Next 5-Year Cycle

Upon successful recertification, your new five-year accrual period begins on January 1, 2024.

Important note: recertification by points will be the only method available during your next accrual period.



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Which Recertification Method Is Right for You?

Initially Earned CNOR Certification on or Before 12/31/2018

CNOR-Certified in 2018 and Prior			
Accrual Period	Recertification Method	Recertification Year	Next Recertification Method
2018 – 2022	CE or Points	2023	Points
2019 – 2023	CE or Points	2024	Points
2020 – 2024	CE or Points	2025	Points
2021 – 2025	Points	2026	Points
2022 – 2026	Points	2027	Points

Initially Earned CNOR Certification After 12/31/2018 – You must use the points recertification method for all recertification cycles.

For additional information about your recertification process and options, please visit www.cc-institute.org/cnor/certified-before-2018/.